

ALMOND TOWN BOARD REGULAR MEETING

March 20, 2018

The regular monthly meeting of the Almond Town Board was held at the Almond Municipal Building on the 20th day of March, 2018. The meeting was called to order with the Pledge of Allegiance at 6:10 pm by Supervisor Dawn Wildrick-Cole.

Present: Supervisor Dawn Wildrick-Cole, Board Members, Jo-Anne Freeland and Bryan Snyder, Acting Town Clerk Arlene McMahon, Highway Superintendent Jamie Mansfield, Codes Officer Bill Ells, Don Weiman, Village Board Member William Lockwood, Karl Grantier and Tammy Kokot. Board Members Perry and Hegarty were absent.

Minutes: A motion was made by Dawn and seconded by Jo-Anne to approve the February 20, 2018 minutes. The motion passed with all present in favor.

Supervisor : The report submitted by Baldwin was examined with several questions being brought up about line-item figures. The Clerk will relay the questions to Sandra at BBS. It was noted that Baldwin will be able to submit a more accurate report after completion of the Annual Update Document.

Town Clerk/Tax Collector : All taxes have been paid to the Supervisor, and two payments paid to the County Treasurer. Motion by Dawn and second by Bryan to accept the Town Clerk's report. Motion passed with all present in favor.

Highway Superintendent:

- Out 17 times to plow, sand and salt roads, plow drifts or wing back
- On 3/1-3/2 Winter Storm Riley – heavy, wet snow. Trees down in various locations across roads. We were cutting trees and plowing them to the side of the road. Power lines down. Pole broke at shop, pulling electric service off building. No power to shop for 5 days. Storm clean-up still going on. Cut a bunch of fallen trees behind municipal building. Been cleaning debris along roads. As the snow melts we will be finding more. Discussion about requests for disposal of storm debris resulted in no decision being made.
- Roadside mowing on Bailey Hill and Prior roads when not plowing
- Out checking pipes and making sure they are open when water starts running, and moving snow where needed
- Had a cross-over sluice pipe undermine and create a hole in middle of road the size of a 55 gallon drum on Donnelly Road in front of Chris George's house. Put boiler plate over it for a weekend then changed it out with a new pipe. Also changed out pipe at Joe Zanghi driveway on Bush Road. A hole came in middle of driveway. Installed drive pipe on North Almond Valley that was paid for last fall.
- Fixed washout on Bush Road at camp next to bridge. Debris plugged pipe and washed out over driveway
- Serviced grader, oil, fuel, hydraulic filters, repacked center shift cylinder, fixed a couple of lights that stopped working. Changed out cutting edge

ALMOND TOWN BOARD REGULAR MEETING

March 20, 2018

- Serviced screen – oil and fuel filters – and changed out sand screens to the gravel screens. Greased, all ready to start screening gravel
- Fixed holes and touched up paint in Municipal Building, mounted fire extinguishers and signs to walls, per inspection by NYSDOL
- Started pushing material in creek next to Municipal Building back in cove where it washed out. Permit through Soil and Water. Bishopville next to church and North Almond Valley at Thomas Hill next.
- Working on renewal of BUD permit. New regulations is changing things so taking longer to get permit; may have to have testing done on brine at our cost
- 2005 Sterling is down with a cracked liner in the motor – estimate so far is \$18,000, possibly higher. Not scheduled for replacement for 6 years. The extra truck has problems also. If '05 repairs are done in house, there will be no warranty. 55 hours of labor is included in the estimate. Jamie to explore prices for a replacement and email the board.

Codes: Bill attended training. Knollcrest issue has been resolved. Bill will contact Richard Buck re court date for the lawsuit case. He mentioned the Houghton training in May. He probably will not attend since the same information was covered in the training he attended.

The man-lift subject is tabled until the April meeting.

Review of Abstracts: A motion was made by Dawn and seconded by Bryan to approve Abstract #3 for March, 2018 for a total of \$24,367.64:

- General Fund A claims in the amount of \$19,069.13
- Highway Fund DA claims in the amount of \$5,298.51

Motion passed with all present in favor

Proposed Resolutions:

- Motion by Jo-Anne and second by Bryan to approve the Standard Workday and Reporting Resolution for Elected and Appointed Officials as follows:

The motion passed with all present in favor.

- A motion was made by Dawn and seconded by Jo-Anne to approve the purchase of a new external hard drive for the Town Clerk's computer. The motion passed with all present in favor.
- A motion was made by Dawn and seconded by Bryan to authorize the Supervisor's attendance at the Town Finance School May 10-11, 2018, in Ellicottville, NY. The motion passed with all present in favor.

Bryan reported that Alfred-Almond Central School will donate to the Almond Municipal Building, a used 15kw Generac generator with all the transfer panels. The Town will need to hook it up. The school needs to do the appropriate paperwork and will notify the Town when they are ready to make the donation.

ALMOND TOWN BOARD REGULAR MEETING

March 20, 2018

Motion by Dawn and seconded by Jo-Anne at 7:08 to enter into executive session to discuss the employment history of prospective candidates for employment for the position of Acting Town Clerk. The motion passed with all present in favor.

Executive Session: After discussion, a motion was made by Jo-Anne and seconded by Bryan to offer the position of Temporary Town Clerk to Michelle Stevens, noting that absentee members Perry and Hegarty had been consulted in the matter. The motion passed with all present in favor. It was decided that the decision would be kept confidential until all candidates are notified. A motion to adjourn the executive session was made by Dawn and seconded by Jo-Anne at 7:45 pm.

A motion to adjourn the regular board meeting was made by Dawn and seconded by Bryan at 7:46 pm.

Respectfully submitted,

Arlene McMahan
Acting Town Clerk