

## ALMOND TOWN BOARD REGULAR MEETING

Aug 14, 2018

The regular monthly meeting of the Almond Town Board was held at the Almond Municipal Building on the 14<sup>th</sup> day of August, 2018. The meeting was called to order by Supervisor Dawn Wildrick-Cole at 6:02 pm with the Pledge of Allegiance. Present: Supervisor Dawn Wildrick-Cole, Board Members, Jo-Anne Freeland, Bryan Snyder, Larry Perry, Dan Hegarty, Town Clerk Shelly Stevens, Deputy Town Clerk Arlene McMahon, Highway Superintendent Jamie Mansfield, Codes Officer Bill Ells, Village Board Member William Lockwood, Keith Stanley, and Allegany County Director of Economic Development and Planning Kier Dirlam

**Minutes:** A motion was made by Dawn and seconded by Brian to approve the June 12, 2018, June 12, 2018 Joint meeting, and July 12, 2018 minutes. The motion passed with all in favor.

### **Supervisor:**

**Supervisors Report:** A motion was made by Dawn to table the August 2018 Supervisors Report with further information needed from Baldwin. The motion passed with all in favor.

**Town Clerk/Tax Collector:** Motion by Dawn and second by Dan to accept the Town Clerk's report. The motion passed with all in favor.

### **Highway Superintendent:**

- Ditch work on Klipnocky, Wyatt, Prior, Whitney Valley heights
- Screening gravel at pit, changing screen over to sand next week.
- Mowing road sides, Karr Valley, North Almond valley, Bishopville done, Working on McHenry Valley now
- Shoulder work and road work done on first section of Klipnocky to left of Brown road
- NYS inspection done on Pickup
- Black top patching done on Whitney Valley Heights, Bishopville, and Ryan Road.
- Shuttleworth sealed parking lot at municipal building

### **Dog Control Officer:**

**Dog Enumeration update:** Continues to move successfully forward. DCO gave thanks to the assistance of Town Clerk Shelly Stevens.

DCO informed Board that he had taken an Animal cruelty investigation class at Alfred at no cost to the Town.

**Codes:** Bill Ells gave updated information about recent permits and progress.

### **Planning Board:**

**Comprehensive Plan:** Kier stated that minor changes had been made ie grammar and map and then had packet reprinted. Copies available at the Town Clerk's office. Planning board to begin discussion of zoning law changes in conjunction with the comprehensive plan. Dawn made motion, seconded by Dan to refer the comprehensive plan to the Allegany County Planning board for approval. The motion passed with all in favor.

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Public Meeting: Dan made motion, seconded by Larry to set public meeting for comprehensive plan for Sept. 11, 2018 at 6pm at the municipal building. The motion passed with all in favor. Notices to be send to surrounding towns to notify them of public hearing as well as any feedback they would like to provide.

State Environmental Quality Review (SEQR): The Town Board filled out the SEQR long form part 1. Motion made by Bryan and seconded by Jo-Anne to allow Town Supervisor to sign the completed form. SEQR part 2 was also completed with file to be kept with Town Clerk.

**Zoning Board:** Bill Ells informed Board that Tammy Kokot had resigned as Chairman of the ZB, but remains on the board.

Dawn made a motion to enter Executive Session at 7:23pm. Seconded by Dan. The motion passed with all in favor. The regular meeting reconvened at 7:41pm, motion by Dawn, second by Jo-Anne. The motion passed with all in favor.

### New Business

Notary Training: Motion made by Jo-Anne and seconded by Dawn to have Shelly attend September 25<sup>th</sup> Notary Training being held by SoutherTier West. The motion passed with all in favor.

Records Management: Motion made by Jo-Anne and seconded by Larry to have SoutherTier West come for 1 additional day of records management per Shelly's request. The motion passed with all in favor.

Disability insurance: Motion made by Larry and seconded by Dan to provide Disability insurance during 2018 fiscal year for all full time employees. The motion passed with all in favor.

Salt Shed: Motion made by Dawn and seconded by Larry to sign Salt Shed Resolution (see pg 4-5 of minutes). The motion passed with all in favor.

Shared Services: Recent public meeting held at which Dan attended and expressed minor concerns.

Generator: Struggling to get the required 3 estimates, looking at alternative routes to complete the project

Matt Speed: Due to unforeseen circumstances has had a setback in timing of completing quoted projects.

Also noted that 1 additional camera is needed at the park.

Clerk Computer: Shelly has begun exploring estimates for a new Town Clerk computer. Received quote from Matt Speed for roughly \$1,300 for laptop and docking station. Shelly will further explore options to see if can find a less expensive option and bring it to September meeting.

### Review of Abstracts:

A motion was made by Dawn and seconded by Larry to approve Abstract #8 for August, 2018 for a total of \$66,962.06:

- General Fund A claims in the amount of \$7,647.85
- General Fund B claims in the amount of \$323.78
- Highway Fund DA claims in the amount of \$6,204.12
- Highway Fund DB claims in the amount of \$48,838.41
- Special Fund H claims in the amount of \$3,947.90

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The motion passed with all in favor, including request to hold payment on Fund H bill until confirmation from grant writer.

The meeting was adjourned at 8:31pm by a motion from Dawn, second by Larry, and all in favor.

Respectfully submitted,

Shelly Stevens  
Town Clerk